Estate/Trust Tax Return Data Collection

Yes No

1 ☐ ☐ Has the Estate/Trust filed a tax return before?
If yes, we need a copy of the last tax return filed.

2 ☐ ☐ Did the Estate/Trust receive Interest or Dividends from a bank/ investment account?
If yes, we need all FORMS 1099 the estate received. If the estate did not receive any 1099's then please provide applicable bank or brokerage statements.

3 ☐ ☐ Did the Estate/Trust receive Interest, Dividends or Principal from a private party? (i.e. contract or installment sale, personal loan, etc.)
If yes, please provide amount and payor information.

4 ☐ ☐ Did the Estate/Trust sell any stocks, bonds or other investment property?
If yes, we need any brokerage firm's 1099 received as well as the purchase dates, purchase prices, sale dates and sale proceeds for all investments sold.
**** If the estate had several sales, please call our office to discuss efficient ways of capturing data.**

5 ☐ ☐ Did the Estate/Trust have rental property?
If yes, we will give you a *Rental and Royalty Income (Schedule E)* worksheet to fill out.

6 ☐ ☐ Did the Estate/Trust have any Foreign Bank Accounts?
If yes, an additional reporting deadline will apply.

7 ☐ ☐ Did the Estate/Trust have any of the following expenses?
If yes, please indicate amount (unless indicated on other documentation provided)

Accountant Costs (other than **our** tax prep fee)	
Administrative Costs	
Asset Storage	
Attorney Fees	
Brokerage Fees	
Copying Expenses	
Court Costs	
Estate Business Meetings	
Executor Fees	
Executor Travel Expenses	
Insurance	
Interest Paid to Others	
Investment Management Expenses	
Postage/Shipping	
Other (Please Describe):	